

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, December 18, 2025

PRESENT: Jamie Green, Jessica Durrant, Kris Woodburn (Treasurer), Sabena Vaughan, Lynnesa Gilbert (PC Liaison)

ABSENT: Angela Evans (Chair), Michael Cohen (Vice-Chair)

STAFF: Katherine Clayton (Executive Director), Angie Salazar (Executive Administrative Assistant)

A quorum was established. Kris Woodburn called the meeting to order at 05:49 p.m.

STAFF PRESENTATION

1. ERSEA

ERSEA Manager Stacey Daniszewski gave a PowerPoint overview of the ERSEA enrollment process she and her department provide to Head Start, Early Head Start, and Preschool Promise children and their families.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: November 20th minutes, status of grants in process/grants to be approved for Listo and the Nutrition Department, October Meals, November enrollment monitoring, and monthly program information summary (PIS). Sabena Vaughan seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

Financial statements for October are in order.

MOTION: Lynnesa Gilbert made a motion to accept the October financial statements as presented. Jessica Durrant seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Elections will be held in January.

COMMITTEES

1. Health and Mental Health Services Advisory

Minutes and handouts from the November 5th meeting can be found in the Board Member Resource Page.

2. Policy Council (PC)

PC met on December 16, voted and approved the GrowMoreGarden Grant. The Education Manager Cecilia Hurt, presented on Trauma Informed Approach.

NEW BUSINESS

1. Farewell to Retiring Board Members

The Board thanked Michael Cohen and Sabena Vaughan for their dedication and service to the children and families of SOCFC.

NEXT MEETING

The Board will meet jointly with PC on Thursday, January 15.

The meeting ended at 6:23 p.m.

Respectfully Submitted,

Angie Salazar